



ESF Research Conferences

A Programme of the European Science Foundation

ESF Research Conference on
Polar Regions and Quaternary Climate
EuroConference on Integrative View of Climate in
Antarctica and Circum-Antarctic Regions

Acquafredda di Maratea (near Naples), Italy, 24-29 September 2005

<http://www.esf.org/conferences/lc05115>

Important Note

The ESF Research Conferences Unit regrets that it cannot respond to enquiries concerning information that is CLEARLY INDICATED in the conference documents (invitation, programme or conference guide). We ask for your cooperation through reading these documents carefully.

INDEX

Practical Information Guide

1. Access to the Site

- Map
- by Air
- by Rail
- Group Transportation
- by Road

2. Arrival and Registration at the Site

- Registration
- Conference Secretary

3. Travel Contributions

4. Conference Facilities

- Meeting Room & Equipment
- Posters

5. Accommodation

- General
- Extra Nights
- Accompanying Guests & Children
- Meals

6. Site Services

- Phone Calls
- Photocopies & Faxes
- Internet Access
- Means of Payment to Conference Site

7. Leisure Activities and Tourism

- at the Conference Site
- in the surrounding Area
- Social Programme

8. Some Useful Information

- Passports & Visa Requirements
- Insurance
- Shopping Hours

9. Miscellaneous

- Extra Expenses
- Communications with the ESF

PRACTICAL INFORMATION GUIDE

Hotel Villa del Mare
85041 Acquafredda di Maratea, Pz
Italy

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[Email] villadelmare@tiscalinet.it
www.costadimaratea.com/villadelmare

The conference will be held at Hotel Villa del Mare in Acquafredda di Maratea. It will begin at **08.30** hours on **Sunday 25 September** and end with **breakfast** on **Thursday 29 September**. Participants are expected to arrive in the afternoon/early evening on Saturday 24 September and depart after breakfast on Thursday 29 September.

Access to the Site

Acquafredda di Maratea is situated on the coast, on the Gulf of Policastro, between Sapri and Maratea, about 200 km (125 miles) south of Naples and about 400 km (250 miles) south of Rome.



By Air

The nearest airports to Acquafredda is **Naples** and **Lametia Terme** in region Calabria. International flights to Naples are available with connections via **Rome** or **Milan**. The Lametia Terme airport is around 140 km from Maratea and from there the best solution to reach Acquafredda di Maratea is to rent a car.

By Rail

A good train service links Acquafredda to both Rome and Naples with trains usually going to Reggio Calabria or Sicily. The most convenient station for Acquafredda is **Sapri** (about 8 km away) but Maratea (8 km away in the other direction) can also be used for more local trains. A taxi from Sapri or Maratea to the hotel costs about EUR 15.

• Connections at Rome

There is a **direct train** once an hour from Rome airport to Rome Central Station (**Termini**) from where direct trains to Sapri leave.

A **taxi** from Rome Airport to Rome city centre is about EUR 77 (it's a long way). No buses go from Rome Airport to the city centre.

Trains from Rome to Sapri leave from **Termini**, the Central Railway Station. There is a fast train service called 'Eurostar' (ES), or Intercity (IC) trains. Both can get very crowded, especially on Friday and Saturday and you are well advised to book. Tickets and reservations can be made at the Train office of Rome airport, just in front of the trains to Piramide or Rome Termini. Approximate single fares are: Rome-Sapri EUR 31 (2nd class), up to EUR 41 (1st class).

• Connections at Naples

The **airport-city bus service No. 3S** connects the airport with Stazione Centrale/Piazza Garibaldi. The bus stop is to the left of the arrival doors and the journey takes approx. 25 mins. The fare is about EUR 0.8.

For the **return journey** (Stazione Centrale/Piazza Garibaldi – airport) bus No. 3S leaves just outside the station, on your right. Tickets must be bought in a small kiosk in front of the station.

A **taxi** from the airport to the Central Railway Station costs about EUR 10.

• **Trains from Naples to Sapri** leave from Naples Central Railway Station which has two floors: Stazione Centrale (above ground) and Stazione Piazza Garibaldi (underground). You should pay attention to which station your train stops at. The express trains to Sapri leave from Naples Central Station and take 2-2½ hours. They run every 30-50 minutes throughout the day. Most trains going southwest (to Reggio Calabria, Palermo, Siracusa or Cosenza) stop at Sapri. Note: Pompei is only 25 minutes from Naples by train. Approximate fares from Naples-Sapri are EUR 10 (2nd class), up to EUR 25 (1st class).

Warning! Prices of train fares can depend on train type so be careful as supplements are charged on certain trains. Tickets bought on the train cost 20% extra and not all trains have refreshments.

Group Transportation from Sapri Central Station to the Hotel

All major trains arriving in **Sapri** from Rome/Naples will be met by bus to transfer you the 8 kms to the hotel. This transfer service will operate free of charge **from 15.00 hours until 22.45 hours** on **Saturday 24 September**. The buses will have a sign in the window indicating "ESF Research Conferences" for easy recognition.

In the (unlikely) event of no bus appearing, participants should call the hotel directly. Outside these times, people should take a taxi, which costs about EUR 15 from either Sapri or Maratea.

You are strongly urged to take advantage of this organised transportation, which is included in the conference fee.

By Road

Rome-Sapri is about 400 km and Naples-Sapri is about 200 km. Take the autostrada 13 south and leave at exit Langonegro Nord Maratea on route 585 for 6 km. Take route 104 to Sapri. In Sapri take route 18 south to Maratea for 6 km. The hotel is on the sea side of the road, it has a yellow "HOTEL" sign on the roof and is approached down a steep driveway.

Arrival and Registration at the Site

Registration

Upon arrival participants should check in at the hotel reception and collect their room keys then register with the conference secretariat to collect their name badge. The Conference Registration Desk, where supplementary information will be provided, is located near the reception.

If you will arrive late, please inform the hotel personally in advance.

Conference Secretary

A Conference Secretary will be present on the spot and will take care of all administrative aspects of the conference: registration, late fee collection, gathering in of travel tickets and bank details and day-to-day organisation. She will be at the registration desk half an hour each morning before the meeting starts, during coffee breaks, and before and after each afternoon session.

Travel Contributions

Participants who have been allocated a **travel contribution** (please refer to your letter of invitation) are expected to provide the on-site secretary with a **PHOTOCOPY of their TRAVEL TICKETS as well as with their BANK DETAILS (IBAN and BIC numbers are compulsory!)**. Please check that name and price feature on any ticket. Reimbursement will be made by a post-conference bank transfer. Only **ACTUAL** travel costs will be reimbursed, in the limit of the travel allowance offered. For further details, please refer to the "**Instructions for Fee Payment and Registration**" (i.e. taxi costs or car rentals are NOT considered as allowable costs and may therefore NOT be presented when claiming the travel contribution).

Conference Facilities

Meeting Room & Equipment

The meeting will take place in the conference room of Hotel Villa del Mare. It is equipped with an overhead projector, a videoscope compatible with VHS and a data projector.

 Please note however that participants making an **oral presentation** are kindly requested to bring their own **laptop** along with them.

Posters

All posters are accepted, unless the Conference Chair or the ESF Research Conferences office informs you otherwise.

The exact location of the posters will be indicated at the conference. Posters can be exhibited for the whole duration of the conference.

They can be fixed with drawing-pins or self-adhesive tape onto poster panels which will be available. **Recommended poster size is 100 cm high x 100 cm wide.** Use letters and drawings that can be read from 100 cm distance.

If you have not already provided one, please email without delay a full poster abstract to **Dr. Jérôme Chappellaz** at the following address: jerome@lgge.obs.ujf-grenoble.fr

Accommodation

General

Rooms have been booked for the nights of **24-28 September** inclusive (5 nights), with departure after breakfast on **29 September**.

i **Single accommodation is only available for Invited Speakers. All other participants will be accommodated in twin rooms.**

All rooms have private bathrooms, a work desk with lamp, direct-dial telephone, TV and minibar. Non-smoking rooms are available.

Please note that you are expected to confirm your attendance and room requirements by filling in a **REGISTRATION FORM**. This applies to ALL participants (speakers & grantees included). No accommodation will be booked unless the ESF Research Conferences Unit has received this "official" confirmation.

Participants willing to share a twin room with another conferee, please do not forget to indicate the name of your room mate on the registration form.

The registration form can be downloaded from the conference webpage (<http://www.esf.org/conferences/lc05115>)

Registration deadline is: 27 August 2005 (4 weeks prior to the conference).

Extra Nights

If you require extra accommodation in addition to the nights included in the conference booking, you will need to contact the hotel directly - inform them that you will be attending this conference. Extra nights will be at your own expense and the price per night, bed & breakfast, is **EUR 57.50** in a twin/double room and **EUR 72** in a single. An extra meal costs about **EUR 23**.

Accompanying Guests & Children

Participants with **accompanying guests** are informed that this will be at their own expense, for both travel and accommodation. The prices for accompanying guests include organised transportation on arrival and departure days; a welcome drink; beverages at mealtimes; participation in the half-day excursion (if one is planned) and the conference dinner.

Accompanying guests are not entitled to take part in any of the actual conference activities, ie. attend talks or short presentations within the conference room. Conference facilities and equipment, such as access to Internet, are destined for the sole use of conferees. If guests wish to have the use of certain facilities, they should arrange this privately with the conference venue, at their own cost.

Please note that we do not organise a social programme for accompanying guests; they are expected to make their own arrangements during the conference.

To benefit from the special conference price, payment for accompanying guests should be made in advance to the ESF Research Conferences Office. Please follow the enclosed "Instructions for Fee Payment and Registration".

PRICES FOR ACCOMPANYING GUESTS & CHILDREN	FULL BOARD
Guest - double room with conferee	EUR 390
Children - in parent's room <ul style="list-style-type: none"> • aged under 6 • aged between 6 and 12 	EUR 200 EUR 270

You are encouraged to pay as early as possible. A EUR 50 supplement will be added if we have not received the full payment 4 weeks before the conference is due to start.

Meals

Breakfast will be served buffet style from 07.30 to 08.30 hours. Times for morning/afternoon coffee breaks, lunch and dinner are as shown in the conference programme. Lunch will be a buffet style and dinner waiter service. 25cl of wine and mineral water are served at each meal. Additional beverages are at participants' own expense.

Special diets can be arranged with advance notice. Please contact the hotel personally before the start of the conference if you require one.

Site Services

Phonecalls

All rooms have phones from which international calls can be made. To make an international call dial '00' followed by the code of the country you are calling. Calls are expensive especially between 08.30 and 18.30 on weekdays. Cheaper calls can be made between 13.00 and 22.00 on Saturdays and 08.00 and 22.00 on Sundays. The cheapest time to call is 22.00-08.00. Your phone will be monitored and the bill should be paid at reception before departure. Your phone will be disconnected when you have paid your calls and if necessary you can then make a call from the hotel foyer.

Photocopies & Faxes

Photocopies may be made, and faxes sent and paid for via the hotel reception.

Internet Access

Email connection is provided by the ESF Research Conferences Office at the site. Participants are however kindly requested to limit their use of this service to brief consultations.

For extensive work or research, participants should bring their own modem. It can be connected to the phone in their room, at their own expense.

Means of Payment to the Conference Site

Please note that the hotel does not accept personal cheques or credit cards other than **Visa** and **Diners Card**. Payment can also be made with traveller's cheques, Eurocheques or cash. There is a 4% discount for cash payment.

Leisure Activities and Tourism

At the Conference Site

There is a tennis court (bring your own rackets) and a motor/sail boat may be available for sea fishing or trips along the coast. Swimming in the sea is possible from April until November. There is also an outdoor swimming pool.

In the Surrounding Area

The hotel is half way between the towns of Sapri (8 km) and Maratea (8 km), both of which are small market towns and ports. Each can be reached by bus, which takes 15 minutes and runs about 8 times per day in each direction. The timetable is posted in the hotel foyer.

The hotel provides full meals, but there are two restaurants locally, an informal pizzeria about 1 km towards Sapri and a *ristorante* nearby.

Social Programme

A welcome drink will take place on Saturday 24 September at 19.30 hours and a special Conference Dinner and apéritif will be served on the evening of Tuesday 27 September at 20.00 hours.

An excursion has been arranged for the afternoon of Tuesday 27 September. Buses will be organised to take participants to the nearby village of Maratea. There will be a guided visit to some of the many churches in Maratea and to the Redenior Statue, and free time to look around.

Some Useful Information

Passport & Visa Requirements

Please check your passport and visa requirements with your travel agent before departure. If you will need a visa, please inform the contact person for this meeting and include full details and requirements (address, telephone and fax numbers) of the Embassy nearest to you.

Insurance

The programme of the ESF Research conferences and the European Science Foundation do not provide insurance and do not take any responsibility for accidents or illnesses that might occur during the week or in the course of travel to or from the meeting place. It is therefore the responsibility of participants to check their health insurance requirements.

Shopping Hours

Shops are normally open from 8-1pm and 5-8pm weekdays and closed on Saturday afternoons and Sundays. Sapri has an open-air market on Friday mornings.

Miscellaneous

Extra Expenses

Please note that participants should pay the hotel for any additional nights outside the nights covered by the ESF booking before departure.

All other additional expenses, e.g. drinks (other than those provided at meals), telephone calls, tours, etc. are also at participants' own expense.

**Communications with the ESF Research Conferences Unit
BEFORE the conference**

Every effort has been made to give you detailed information about the conference arrangements in this guide. A secretary will be present during the conference to answer any queries you may still have then.

Your contact person at the ESF for this conference is:

Anne Guehl • ESF Research Conferences Unit
aquehl@esf.org • Phone +33 388 76 71 35 • Fax +33 388 36 69 87

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Thank you for your understanding.