



ESF Research Conferences

A Programme of the European Science Foundation

ESF Research Conference on
Molecular Bioenergetics of Cyanobacteria
EuroConference on Genomics, Proteomics and Structure for
Functional Understanding

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Hotel Eden Roc, Sant Feliu de Guixols, Spain, 21-26 May 2005

<http://www.esf.org/conferences/lc05129>

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PRACTICAL INFORMATION GUIDE

The conference will be held in the **Eden Roc Hotel in Sant Feliu de Guixols, Spain**. It will begin at **08.30** hours on **Sunday 22 May 2005** and end with lunch on **Thursday 26 May**. Participants are expected to arrive in the afternoon/early evening on Saturday 21 May and depart after lunch on Thursday 26 May.

Eden Roc Hotel
17220 Sant Feliu de Guixols
Costa Brava
Spain

Phone: (34) 972 32 01 00
Fax: (34) 972 82 17 05

Email: edenroc@caproig.com
Internet: <http://www.caproig.com>

Access to the Site

Organised Group Transportation

On arrival and departure days, group transportation will be arranged from Barcelona airport to the hotel.

Saturday 21 May
Bus departure times – from Barcelona airport – will be as follows:
16.30 – 18.30

Airport departure point: The buses will wait in the special bus parking area located between the A and B terminals. The buses will bear a sign in the window indicating "European Research Conferences" for easy recognition. The journey to the hotel takes approximately 90 minutes.

Bus transportation back to **Barcelona airport** will also be arranged for **Thursday 26 May** departing **after lunch**. Departure times will be finalised **on the spot** by the conference secretary, in order to suit the majority.

You are strongly urged to take advantage of this organised transportation, which is included in the conference fee.

By Air

The nearest airport to Sant Feliu de Guixols is located 10 km south-west of **Barcelona**. There are daily flights to Barcelona airport from most major cities.

A **taxi** from Barcelona airport to Sant Feliu de Guixols will cost about EUR 126. If you have any problems concerning the price to pay for the trip, please contact the hotel staff upon arrival.

By Rail

RENFE / Spanish National Railways operate a frequent train service between Barcelona airport (Aeropuerto Stn) and **Barcelona Sants** train station. Journey time is approximately 20 minutes. Fare is about EUR 2. Departures from the airport are about every 30 minutes throughout the day until about 22.30; from Barcelona Sants Stn. about every 30 minutes until about 22.15.

The nearest railway station to Sant Feliu is **Girona**. There are trains from Barcelona Sants railway station every 60-90 minutes. The trip takes 90 minutes and costs around EUR 5. Girona is also easily reached from France via Montpellier and Portbou.

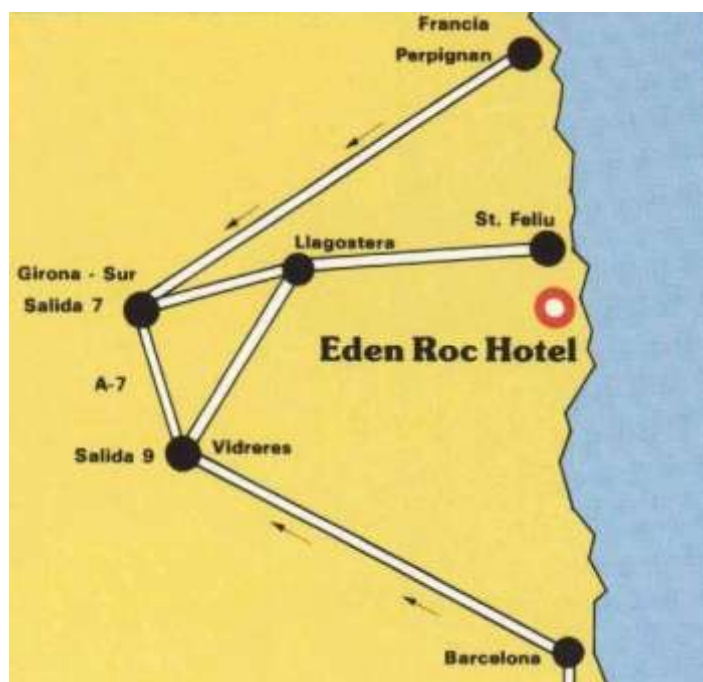
From Girona station to Sant Feliu: the TEISA Company **buses** leave for Sant Feliu approximately every hour, just outside Girona station. Arrival in Sant Feliu de Guixols is at the Monastery Square where you can take a taxi or walk (20 minutes) to the hotel. A taxi from Girona station to the hotel costs around EUR 27.

By Public Transport

From the airport, take the train to **Arc de Triomf/Estacio Nord**. From Barcelona Estacio Nord (Ali-bei street 80), the SARFA bus company travels to Sant Feliu de Guixols, to the "Carrer Llibertat" - "Carretera de Girona" junction. The buses are scheduled about every two hours and cost EUR 7 one way. The trip takes about 90 minutes. It is about a 20 minute walk from the bus station in Sant Feliu to the hotel. You can also take a **taxi** from the bus station to the hotel (it costs around EUR 5).

By Road

Sant Feliu de Guixols can be reached on motorway A7. This motorway should be left at exit 9 if travelling from Barcelona and at exit 7 if travelling from France.



Arrival and Registration at the Site

Registration

Upon arrival participants should check in at the hotel reception and collect their room keys, and then register with the Conference Secretary and collect their name badges. The conference registration desk, where supplementary information will be provided, is located near the hotel reception.

If you will arrive late, please inform the hotel personally in advance.

Conference Secretary

The secretary takes care of the administrative aspect of the conference - registration, late fee collection, travel grants and day-to-day organisation. She will be at the registration desk 30 minutes before the morning and afternoon sessions and 30 minutes after the afternoon session, as well as during coffee breaks.

Travel Contributions

Participants who have been allocated a **travel contribution** (please refer to your letter of invitation) are expected to provide the on-site secretary with a **PHOTOCOPY of their TRAVEL TICKETS as well as their BANK DETAILS**. Please check that name and price feature on any ticket. Reimbursement will be made by a post-conference bank transfer. Only **ACTUAL** travel costs will be reimbursed, in the limit of the travel allowance offered. For further details, please refer to the "**Instructions for Fee Payment and Registration**" (i.e. taxi costs or car rentals are NOT considered as allowable costs and may therefore NOT be presented when claiming the travel contribution).

Conference Facilities

Meeting Room and Equipment

The meeting room is located in a separate section, two minutes' walk from the main building of the hotel through the garden. It is fully equipped with an overhead projector, a slide projector, a projection screen and microphones. A **dataprojector** will also be at participants' disposal.

 Please note however that participants making an **oral presentation** are kindly requested to bring their own **laptop** along with them.

Posters

The list of accepted posters can be downloaded from the conference webpage at <http://www.esf.org/conferences/lc05129>

The exact location of the posters will be indicated at the conference. There will be two different poster sessions as indicated in the programme of the conference, poster presenters will be attributed a number shortly before the conference, which will correspond to one or the other session.

Posters can be fixed with self-adhesive tape, blu-tack or similar onto poster panels which will be available. **Recommended poster size is 100 cm high x 100 cm wide**. Use letters and drawings that can be read from 100 cm distance.

Accommodation

General

Participants will be accommodated at the Eden Roc Hotel. Rooms have been booked for the nights of **21-25 May** inclusive (5 nights), with departure after lunch on **Thursday 26 May**. Accommodation will be in single and twin rooms (or double rooms for participants with accompanying guests). All rooms have private bathrooms and direct-dial telephones. Non-smoking rooms are available. English and German are spoken at the conference site.

Registration Form

Please note that you are expected to confirm your attendance and room requirements by filling in a **REGISTRATION FORM**. This applies to ALL participants (speakers & grantees included!). No accommodation will be booked unless the ESF Research Conferences Unit has received this "official" confirmation.

Participants willing to share a twin room with another conferee, please do not forget to indicate the name of your room mate on the registration form.

The registration form has been emailed to all accepted participants. It can also be downloaded from the conference webpage (<http://www.esf.org/conferences/lc05129>)

Registration deadline is: 23 April 2005 (4 weeks prior to the conference).

Conference Fees

Payment of the full conference fee (if applicable) should be attached to the registration form. If payment is made by bank transfer, a **copy of the bank order** should be faxed to the ESF Research Conferences Unit, together with the registration form. All payments should be made **net of any bank charges**. For further details, please refer to the "Instructions for Fee Payment and Registration".

Extra Nights

If you require **extra accommodation** in addition to the nights included in the conference booking, you will need to contact the hotel directly and make your own arrangements (inform them that you will be attending this conference). Extra nights will be at your own expense and should be paid for to Hotel Eden Roc directly. The price per night, bed & breakfast, is **EUR 41.20** in a twin/double room and **EUR 52.20** in a single. The price of an extra meal is approximately **EUR 14.00** (drinks included).

Accompanying Guests

Participants with accompanying guests are informed that this will be at their own expense, for both travel and accommodation. The prices for accompanying guests include board and lodging (double-room with conferee) as well as organised group transportation on arrival and departure days, welcome drink, participation in the half-day excursion and conference dinner.

Accompanying guests are not entitled to take part in any of the actual conference activities, i.e. attend talks or short presentations within the conference room. Conference facilities and equipment, such as access to the internet, are destined for the sole use of conferees. If guests wish to make use of certain facilities, they should arrange this privately with the conference venue, at their own cost. Please note that we do not organise a social programme for accompanying guests, who are kindly expected to make their own arrangements during the conference.

To benefit from the special conference price, payment for accompanying guests should be made in advance to the ESF Research Conferences Unit. Please follow the "Instructions for Fee Payment and Registration".

PRICES FOR ACCOMPANYING GUESTS & CHILDREN	FULL BOARD	HALF BOARD
Guest - double room with conferee	EUR 400	EUR 360
Children - in parent's room		
<i>Aged under 5</i>	EUR 180	EUR 160
<i>Aged between 6 and 7</i>	EUR 260	EUR 230
<i>Aged over 8</i>	EUR 310	EUR 280

You are encouraged to pay as early as possible. A **EUR 50 supplement** will be added if we have not received the full payment **4 weeks** before the conference is due to start.

Meals

Breakfast is served buffet style from 07.30 to 09.30. Times for lunch and dinner are as shown in the conference programme. A beverage and a coffee are served at each meal. Additional beverages are at participants' own expense.

Hotel Services

Phone Calls

All rooms are equipped with direct-dial phones. To make an international call dial 00 followed by the country code of the country you are calling. All phone calls should be paid for at the hotel reception before departure.

Photocopies & Faxes

Photocopies may be made, and faxes sent and paid for via the hotel reception.

Access to the Internet

Free e-mail connection is provided at the venue. Participants are however kindly requested to limit their use of this service to brief consultations. For extensive work or research via internet, participants should bring their own modem. It can be connected to the phone in their room - at their own expense.

Bank Facilities

Several banks as well as cash dispensers are to be found in town.

Means of Payment to the Conference Site

The hotel accepts the following credit cards : American Express, Diners Club, Visa, Mastercard. It is also possible to cash travellers' cheques at the hotel.

Leisure Activities and Tourism

At the Conference Site

The hotel has outdoor and indoor swimming pools, sauna, Jacuzzi, small fitness centre, billiard and it is possible to hire bicycles. Other possibilities are windsurfing, snorkelling, scuba-diving and skin-diving.

In the Surrounding Area

Some places of interest in the area are:

- the Cap Roig botanical garden, overlooking the sea
- the Faro San Sebastian with its panoramic view of the whole Costa Brava and the medieval village of Pals
- Girona, the capital of the province, which was founded 3000 years ago by the Iberians, with its Cathedral, Arabian Baths and old quarter
- Besalu, a medieval town
- There is also a panoramic route to Tossa de Mar and the fortified town Vila Vella
- At Figueres is the well known Dali museum, designed by the artist himself before his death, and located in the ancient municipal theatre which was restored in 1966. Multitudes of objects, paintings, decorations make this place the "gigantic surrealist object" Dali described it as, and not a museum. Also in the museum are paintings by other artists: Pitxot, Duchamp, Fortuny.

Shopping Hours

The shops in Sant Feliu de Guixols are open daily, including Sundays from 09.00 to 13.00 and from 17.00 to 21.30 hours. Some shops are closed on Mondays. There is an open air market in

town, which dates back to the XVth Century, held every Sunday morning in the Plaça d'Espanya and Passeig de Mar. The shops are also located around this quarter.

Social Programme

A **welcome drink** will take place at the hotel at 21.00 on **Saturday 21 May** and a special **Conference Dinner** and apéritif will be served on the evening of **Wednesday 25 May**.

An excursion has been arranged for the afternoon of **Tuesday 24 May** to Dali Museum in Figueres.

Some Useful Information

Passport & Visa Requirements

Please check your passport and visa requirements with your travel agent **before** departure. If you will need a visa, please inform the contact person for this meeting and include full details and requirements (address, telephone and fax numbers) of the embassy nearest to you.

Insurance

The programme of the ESF Research Conferences and the European Science Foundation do NOT provide insurance and do not take any responsibility for accidents or illnesses that might occur during the week or in the course of travel to or from the meeting place. It is therefore the responsibility of participants to check their health insurance requirements.

Miscellaneous

Extra Expenses

Please note that participants should pay the hotel for any **additional** nights outside the nights covered by the ESF booking before departure. All other additional expenses, e.g. drinks (other than those provided at meals), phone calls, tours, etc. are also at participants' own expense.

Communications with the ESF Research Conferences Unit BEFORE the conference

Every effort has been made to give you detailed information about the conference arrangements in this guide. A secretary will be present during the conference to answer any queries you may still have then.

Your contact person at the ESF for this conference is:

Anne Guehl • ESF Research Conferences Unit
aquehl@esf.org • Phone +33 388 76 71 35 • Fax +33 388 36 69 87

Please only contact this person if you cannot find the answer to your query in your conference documents or on our website.

Thank you for your understanding and co-operation.