



EUROPEAN  
SCIENCE  
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## ESF Research Conferences

A Programme of the European Science Foundation

### Practical Information Guide

## Obergurgl University Center, Austria

N°40-42  
6456 Obergurgl  
Austria

[ Phone ] +43 5256 6212

[ Fax ] +43 5256 6212 400

[ Email ] [obergurgl@uibk.ac.at](mailto:obergurgl@uibk.ac.at)

[www.universitycenter-obergurgl.at](http://www.universitycenter-obergurgl.at)

Contact: Mrs. Ruth Jochum-Gasser  
Hotel Manager

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## Access to the Site

The conference will be held at the **Obergurgl University Center** in the **Ötz valley** in **Tyrol, Austria**. The University Center is situated 100 km south of Innsbruck.



## Group Transportation

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Two buses will be arranged on arrival day from **Munich airport** to the University Center. The journey takes approximately 150 minutes. One bus will be arranged from **Innsbruck railway station**, via **Innsbruck airport**, to Obergurgl. The journey takes approximately 75 minutes.

### Airport departure points:

- **Munich airport:** the meeting point is “**Bus-Parkplatz Terminal 2**”. If you arrive in Terminal 1, please note that there is a shuttle from Terminal 1 to Terminal 2.
- **Innsbruck airport:** the meeting point is just outside the small airport building.

The coaches will have a sign in the window indicating “**ESF Research Conferences**” for easy recognition.

**Bus departure times:** will be as follows:

Arrival day: Saturday 24 June		
From Munich Airport	First departure at 16.00	Second departure at 18.00
From Innsbruck Train Station	Departure at 18.00	
From Innsbruck Airport	Departure at 18.15	

Departure day: Thursday 29 June		Approximate arrival time
To Munich Airport	Departure at 08.30	11.30
To Innsbruck Airport	Departure at 08.30	10.00
To Innsbruck Train Station	Departure at 08.30	10.15

You are strongly urged to take advantage of this organised transportation, which is included in the conference fee.

## By Air

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The nearest airports to Obergurgl are **Innsbruck** (90 km), **Munich** (240 km) and **Zurich** (277 km). There are daily flights to Munich and Innsbruck airport from most major European cities.

A **taxi** from Innsbruck airport to Obergurgl will cost about EUR 126. If you have any problems concerning the price to pay for the trip, please contact the hotel staff upon arrival.

Innsbruck airport [Go to Website](http://www.innsbruck-airport.com/index.html/lang/en) ▶ <http://www.innsbruck-airport.com/index.html/lang/en>

Munich airport [Go to Website](http://www.munich-airport.de/EN/) ▶ <http://www.munich-airport.de/EN/>

Austrian Airlines [Go to Website](http://www.aua.com/uk/eng) ▶ <http://www.aua.com/uk/eng>

## By Rail

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The Österreichische Bundesbahnen ÖBB operate a frequent train service between Munich, Innsbruck, Zurich airports and Ötztal train station. Journey time is approximately 2 hours, 20 minutes, 4 hours respectively.

Österreichische Bundesbahnen ÖBB [Go to Website](http://www.oebb.at/vip8/oebb/en/) ▶ <http://www.oebb.at/vip8/oebb/en/>

The nearest railway station to Obergurgl is **Ötztal Bahnhof**. There are trains from Innsbruck train station every 60-90 minutes. The trip takes 90 minutes and costs around EUR 5.

**From Ötztal station** the public Company **buses (Ötztaler Verkehrsgesellschaft, Postbus)** leave for Obergurgl approximately every two hours, just outside Ötztal Bahnhof station. Last departure from the train station is at 6.50pm. Arrival in Obergurgl is at the village square where you can take a taxi or walk (5 minutes) to the University Centre. A taxi from Ötztal Bahnhof station costs around EUR 80.00, there are always taxis waiting in front of the train station.

Ötztaler Verkehrsgesellschaft Postbus [Go to Website](http://www.oebb.at/vip8/postbus/en/) ▶ <http://www.oebb.at/vip8/postbus/en/>

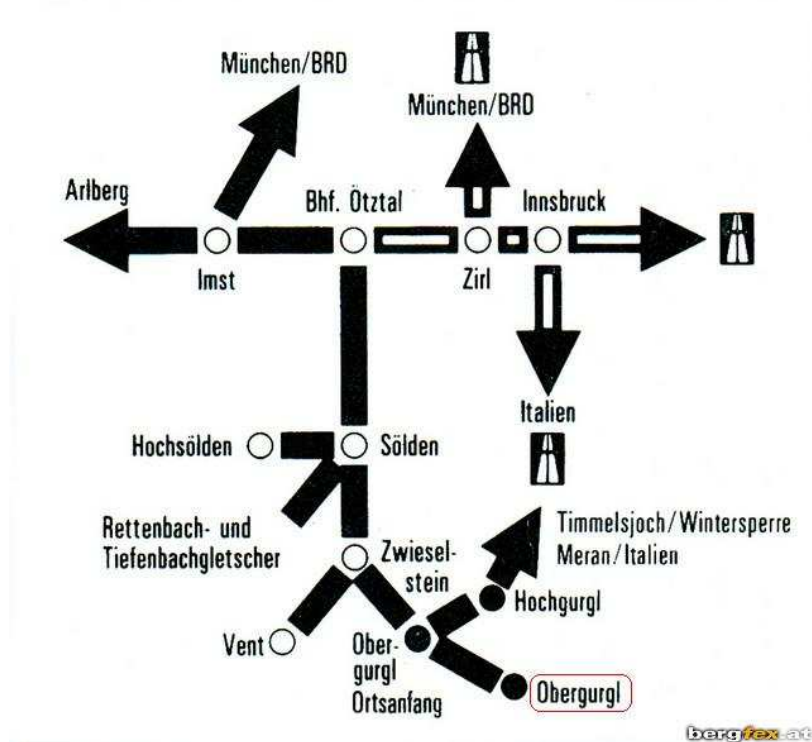
## By Public Transport

From Innsbruck train station, take the Ötztal bus to **Obergurgl**. The buses are scheduled about every two hours and cost EUR 20 one way. The trip takes about 2,5 hours. It is about a 5 minute walk from the bus station in Obergurgl to the hotel. You can also take a **taxi** from the bus station to the hotel (it costs around EUR 5).

Further information: Tourist Office Obergurgl-Hochgurgl, tel.: +43 5256 6466, [info@obergurgl.com](mailto:info@obergurgl.com)

## By Road

Obergurgl can be reached on motorway A12. This motorway should be left at exit Ötztal.



## Arrival, On-site Registration & Conference Secretariat

Upon arrival, participants should first register with the **ESF Conference Secretary**, sign the attendance list and collect their name badges and then check in at the hotel reception. The conference registration desk, where supplementary information will be provided, will be located on the left side of the hotel reception.

The ESF Conference Secretary will be present for the whole duration of the conference and will take care of the administrative aspects and the day-to-day running of the conference: registration, late fee collection, gathering in of travel tickets and bank details. He/she will be at the registration desk half an hour each morning before the meeting starts, during coffee breaks, and before and after each afternoon session.

## Registration & Fee Payment

### Registration Form

All participants are expected to confirm attendance and room requirements by filling in a **registration form**. Fee paying participants are in addition requested to pay the **conference fee** via this form.

Accommodation cannot be guaranteed if payment has not been credited on the ESF account by the fee deadline.

The registration form is accessible from the conference dedicated web page and should be faxed back to the ESF Research Conferences Unit at +33 (0)388 36 69 87.

**Registration and fee deadline:** 4 weeks prior to the conference.

### Conference Fees & Fee Payment

Conference fees are listed on the conference web page, which is accessible through [www.esf.org/conferences](http://www.esf.org/conferences).

Advance payment of the **full** fixed fee is required from both resident and non-resident conferees. The full fixed fee is due regardless of the time the conferee spends at the conference and cannot be reduced for anyone.

A **EUR 100 supplement** is added if full payment has not been received by the deadline for registration (4 weeks prior to the conference). This supplement is charged only once on any payment.

Invited Speakers/Participants: board & lodging for accompanying guests (in double room with conferee) must be arranged and paid directly to the venue.

Participants: all participants are automatically registered in TWIN rooms, whether grantees or not. For single or double rooms, please make your own arrangements (booking AND payment of the supplement) by contacting the conference site directly.

Information about **guests fees** should be collected directly from the conference venue.

An acknowledgement of receipt for fee payment is given **at the conference** to all paying participants.

## Means of Payment

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Payment by **credit card**: payment by Master Card, Visa or Eurocard is accepted.

**On-site payment** (by credit card): the EUR 100 supplement is charged on any payment made on the spot.

Payments by **cheque**, **bank transfer** or “**bon de commande**” are not accepted.

**Cash** payment at the conference site **is not accepted** under any condition.

An invoice for payment can be sent upon request before the conference.

**VAT**: the European Science Foundation is not subject to VAT and therefore not VAT registered.

## Cancellations & Refunds

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If notice of cancellation is received more than two weeks before the conference all but EUR 100 will be reimbursed. Otherwise no refund can be made. No refund of the EUR 100 post-deadline supplement can be made if the participant omits to deduct it.

## Extra Expenses

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Participants must pay directly to the conference venue – before departure – for any additional night over the nights covered by the conference booking. Any other expenses not included in the conference fee (i.e. drinks – other than those provided at meals – phone calls, etc.) are also at participants' own expense. If any such costs are charged on the ESF invoice, the concerned participant will receive a post-conference invoice from our Office for their payment.

## Accommodation & Meals

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### Accommodation

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Participants will be accommodated at the **Obergurgl University Center**, a newly renovated national trust building. If needed, some participants might also be accommodated at the **Schönblick Hotel**, which is situated next to the University Center. Meals will be taken at the University Center except for breakfast for people accommodated in the Schönblick Hotel.

English and German are spoken at the conference site.

University Center [Go to Website](http://www.universitycenter-obergurgl.at) ▶ [www.universitycenter-obergurgl.at](http://www.universitycenter-obergurgl.at)

Schönblick Hotel [Go to Website](http://www.obergurgl.com/schoenblick) ▶ [www.obergurgl.com/schoenblick](http://www.obergurgl.com/schoenblick)

### Extra Nights

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If you require extra accommodation in addition to the nights included in the conference booking, you will need to contact the University Center directly and make your own arrangements. Extra nights will be at your own expense and should be paid to the **University Center** directly.

### Accompanying Guests

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Participants with accompanying guests are informed that this will be at their own expense, for both travel and accommodation. Guest fees should be settled directly with the **conference site**.

Accompanying guests are **not** entitled to take part in any of the actual conference activities, i.e. attend talks or short presentations within the conference room. Conference facilities and equipment, such as access to the internet, are destined for the sole use of conferees. If guests wish to make use of certain facilities, they should arrange this privately with the conference venue, at their own cost. Please note that we do not organise a social programme for accompanying guests, who are kindly expected to make their own arrangements during the conference.

## Meals

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Breakfast will be served buffet style from 07.30. Times for lunch and dinner are as shown in the conference final programme. Mineral water, wine and coffee are served at lunch and dinner. Additional beverages are at the participants' own expense. Non-resident conferees are expected to have all their meals with resident conferees (for both lunch and dinner).

## Coffee Breaks

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Coffee breaks will be served in the lounge area.

## Conference Facilities

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### Meeting-room & Equipment

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The meeting-room is located in the main building of the University Center. It is equipped with a **data projector**, an overhead projector and a projection screen.

**i** Please note however that participants making an **oral presentation** (invited lecture and/or short talk) are kindly requested to bring their own **laptop** along with them.

### Posters & Short Talks

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It is Chair's decision to include poster sessions and/or short talks in the programme or not. Please refer to the conference final programme for detailed information on whether such sessions are planned or not.

Posters can be fixed with magnets and pins onto poster panels. Recommended poster size is 140 cm high x 100 cm wide. Use letters and drawings that can be read from approximately 100 cm distance.

## Travel Contributions

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### Travel Reimbursements

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All reimbursements will be made by **post-conference bank transfers**.

Bank details - **including: IBAN and BIC numbers** (SWIFT number for US accounts) - should be indicated on the **claim form** which will be distributed to conferees. The travel claim form, duly documented, must be returned within a maximum of **one month** after the conference. No reimbursement can otherwise be guaranteed. All **travel tickets** must imperatively be attached to the form.

Only **actual** travel costs are reimbursed, in the limit of the contribution offered, and for a **direct** journey between the conferee place of work and the conference site. Should your itinerary not be direct, you will need to provide with an **estimate from a certified travel agent**.

**Itinerary, price and currency** must clearly feature on any ticket. Where no price is indicated on the ticket, the corresponding **invoice** must be enclosed.

## Allowable Costs

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Travel costs may not be higher than:

- cheapest economy class air fare
- OR second class train fare
- OR bus fare from the participant's place of work to the place of the event

or may be the actual cost of travel, **whichever is the lower**.

The following may **NOT** be considered as allowable travel costs and therefore may **NOT** be presented when claiming the travel contribution:

- rented car
- taxi fares
- local travel in the city or locality of the event
- costs of health, life and luggage insurance.

Use of a **private car** can only be covered on the basis of a **2nd class return train fare** documented by an **estimate** from a **certified travel agent**.

## Hotel Services

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### Phone Calls

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There is a telephone boot near the reception. To make an international call, dial "00" followed by the code of the country you are calling.

### Copies & Faxes

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Photocopies may be made, and faxes sent and paid for via the hotel reception. Costs for a photocopy are EUR 0.10 per page.

### Internet Access

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Free e-mail connection is provided at the venue at various internet stations, and in the library. Every room is equipped with either WLAN or cable. Be aware that for US computers, participants should bring their own modem.

### Means of Payment

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The hotel accepts the following credit cards: American Express, Mastercard, Visa, Maestro and Bankomat. It is also possible to pay in cash.



## Leisure Activities & Tourism



### At the Conference Center

The hotel has sauna and steam baths, a fitness room and various libraries. The University Centre is located in the highest glacial village in the Tyrol, at 1,940 meters, based right next to a skiing area with 110 km of downhill runs and 23 ski lifts, running from 1.880 m to 3.080 m. At the doorstep is one of the most beautiful UNESCO biosphere reserves in Europe, with the flora and fauna of glacial fore fields and surrounded by numerous three-thousand meter peaks. Ski rental in the village.

#### Information on the region:

Tourist Office Obergurgl-Hochgurgl  
Hauptstrasse 108, A-6456 Obergurgl

[info@obergurgl.com](mailto:info@obergurgl.com) • [www.obergurgl.com](http://www.obergurgl.com)



 Phone | +43 (0) 5256 6466 •  Fax | +43 (0) 5256 6353



Diamant in den Alpen

### In the Surrounding Area

Some places of interest in the area are:

- The Timmelsjoch high alpine road (2,509 m), the highest pass across the Eastern Alps, takes you to Meran, which is merely 60 km away. The road is open from mid-June to the end of September.
- "Hiking à la carte" with the Obergurgl-Hochgurgl Alpine Summer Card: Weekly hiking and mountain adventure programmes. You will be accompanied by qualified mountain or hiking guides, who take you from easy high-level hikes to cross-border glaciers.
- Aqua Dome – Tirol Therme Längenfeld (28 km from Obergurgl). A unique world of thermal spring experience. Guest will find a 4\*\*\*\*plus hotel, sauna village, beauty and body treatment areas, thermal spring hall, Noah's Ark Alps as well as the external thermal spring lay-out with eight meters high water basins.  
 [www.aqua-dome.at](http://www.aqua-dome.at)
- Ötzi Dorf in Umhausen (37 km from Obergurgl). An archaeological open-air museum meant to illustrate "life, living and the industries of the Neolithic Age" during Ötzi's time to the visitor.  
 <http://www.oetzi-dorf.com/eng/seite2.htm>
- The "Stuibenfall" in Umhausen (37 km from Obergurgl) is the tallest waterfall in Tyrol, which cascades down 159m.
- Innsbruck (90 km) – sightseeing tour. The 800-year-old town is renown as a cultural center, and as a city of numerous art treasures and many historic structures. Innsbruck's rich history is interwoven with that of the Habsburgs, whose wealth and sense of beauty left their mark: the "Golden Roof", the "Black Men" bronze statues at the Court Church, the Imperial Court Palace and Ambras Castle.
- The Swarovski Crystal Worlds in Wattens (near Innsbruck - 115 km from Obergurgl) provide their guests with a magical experience, an escape from everyday life. Original interpretations (direction of André Heller) by famous international artists melt in a kaleidoscope for all the senses.

## Shopping Hours

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The shops in Obergurgl are open daily from 09.00 to 12.00 and from 13.30 to 17.00 hours, except on Sundays. Some shops are closed in the summer.

Two cash dispensers are to be found in town.

## Social Programme

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Please refer to the conference Final Programme for detailed information.

## Useful Information

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### Passport & Visa Requirements

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Please check your passport and visa requirements with your travel agent **before** departure. If you need help to obtain your visa, please contact the ESF person in charge of your conference.

### Insurance

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The European Science Foundation (ESF) does NOT provide insurance and do not take any responsibility for accidents or illnesses that might occur during the week or in the course of travel to or from the meeting place. It is therefore the responsibility of participants to check their health insurance requirements.

### Calling Austria / Making Calls within Austria

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The international dialing code to Austria is 43. When calling within Austria, a 0 must be inserted before the number to be dialed.

For example: +43 5256 6212 when telephoning from abroad; 05256 6212 when calling from within Austria.

### Facts for the Traveller

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Electricity supply	230V, 50Hz
Time GMT/UTC	plus one hour
Weights & measures	metric
Currency	Euro (EUR)